



Title	C07 WEEELABEX to EN standards implementation process
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1 Context

Initially auditing tools and the WEEELABEX conformity verification scheme were based on v10 of the WEEELABEX Standard for Treatment. Such normative document with the WEEELABEX Standards on Collection and logistics were lodged to the European Committee for electrotechnical standardisation (CENELEC), who had received mandate M518 from the European Commission. The Mandate issued in January 2013, was requesting the development of Standards for the treatment (including recovery, recycling and preparing for re-use) of waste electrical and electronic equipment, reflecting the state of the art.

According to the WEEELABEX document “Architecture and governance of WEEELABEX Conformity Verification” the requirements laid down in the WEEELABEX normative document on treatment will be replaced by equivalent CENELEC (EN) standards, once these EN standards have been finalised. EN standards shall then be used within the WEEELABEX certification process.

The publication of CENELEC standards is gradual, and so is the adaptation of the WEEELABEX certification scheme to CENELEC.

It should be noted that several crucial WEEELABEX requirements will remain in the auditing scheme, as they do not appear in the CENELEC norms (hereinafter “Extra requirements”).

Therefore, in the context of the WEEELABEX scheme, WEEELABEX requirements consist of several standards including WEEELABEX normative document on Treatment V10.0, WEEELABEX document A 10 Documentation to measure de-pollution performances, and published relevant CENELEC standards – the currently valid list of the applicable standards is available in the B04 WEEELABEX Guidance Document.

Annex A shows the list of CENELEC documents in the scope of this procedure. There are two types of CENELEC documents: Standards (referred as EN documents) and Technical Specifications (referred as TS). Standards provide general requirements and Technical specifications support standards with protocols and limit values dealing with depollution monitoring.

New versions of the EN Standards may be released every 5 years, whilst Technical Specifications are reviewed every 3 years. WEEELABEX will issue in due time a protocol setting the rules to adapt the certification scheme to upcoming new versions of CENELEC documents.

2 Purpose

This document describes the implementation process of the equivalent CENELEC standards within the WEEELABEX *certification* process.

3 General procedure

The process of substitution the WEEELABEX normative document on treatment by equivalent EN standards and subsequent adaptation of WEEELABEX documents and tools consists of the following steps:

3.1 Comparative analysis

Each newly published relevant EN standard shall be subject of a comparative analysis. The target of such an analysis is to compare the requirements laid down in the EN standard with the requirements laid down in the WEEELABEX normative document on treatment and/or other WEEELABEX documents. The output of the comparative analysis shall be a comprehensive list of identified differences.

The WEEELABEX organisation (Group of Experts) is responsible to carry out the comparative analysis after the relevant EN standard is officially published.

3.2 Approval of implementation approach by the WEEELABEX Governing Council

The comparative analysis records including the list of “extra requirements” shall be submitted after the comparative analysis is completed, to the WEEELABEX Governing Council (WGC) for review. The WEEELABEX Governing Council may decide to apply a different scenario for each EN standard. The decision shall be based on the result of the comparative analysis.

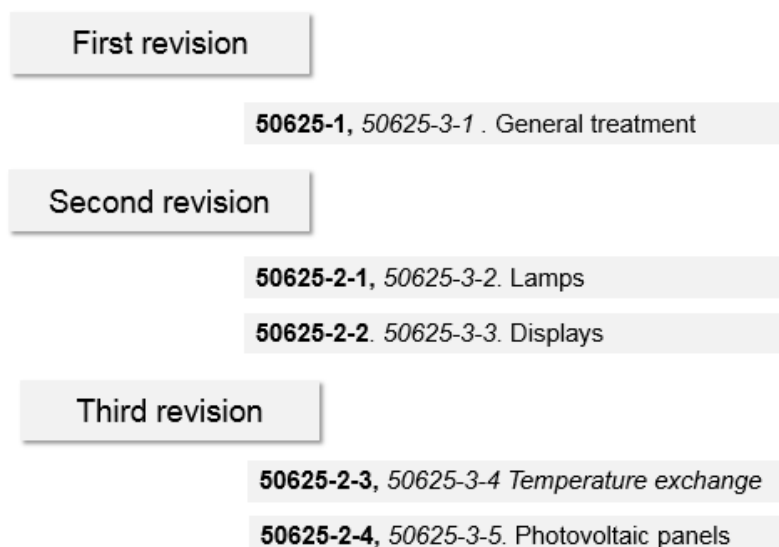
3.3 Adaption and implementation process of the WEEELABEX documents and tools to the EN standards

After the comparative analysis, the WEEELABEX organisation (Group of Experts) will then adapt the WEEELABEX documents and tools to be compliant with CENELEC standards and TS . The process will be continuous, without any pre-defined deadlines. Up-dated documents and tools will be submitted to the WGC for the review.

The output of the adaption process shall be updated WEEELABEX documents and tools within the certification process that are to be compliant with EN standards and TS and that contain all the “extra requirements” identified during the comparative analysis.

To avoid too many versions of audit documents, and for simple processing, three steps have been planned (this may be subject to changes depending on the date of publication of CENELEC documents):

- *First revision of the audit tools with references to EN 50625-1 (General treatment requirements) and 50625-3-1 (General Technical Specification)*
- *Second revision of the audit tools with references to EN 50625-2-1 (Lamps requirements), EN 50625-2-2 (Displays requirements), 50625-3-2 (Lamps Technical Specification) and 50625-3-3 (Displays Technical Specification).*
- *Third revision of the audit tools with references to 50625-2-4 (Photovoltaic panels requirements), 50625-2-3 (Revision of 50574-1 Requirement for temperature exchange equipment), 50625-3-5 (PV panels Technical Specification) and 50625-3-4 (revision of 50574-2, TS on temperature exchange equipment).*



Additional changes in the scope of the WEEELABEX certification scheme may take place, such as for example the extension of the scope of the Certification scheme to logistics and collection facilities and to Type 3 operators.

3.4 Communication to WEEELABEX auditors

After every revision and review by WGC, the adapted WEEELABEX documents and tools will be communicated and shared with WEEELABEX auditors.

Auditors will be required to follow a training session to get acquainted with all the updated WEEELABEX documents, tools and the implementation process.

Announcements related to the implementation process to interested parties will be done within 1 week after the information is submitted to WEEELABEX auditors.

3.5 Procedure for WEEELABEX operators

3.5.1 Procedure for already certified WEEELABEX operators

The procedure for certified WEEELABEX operators is as follows:

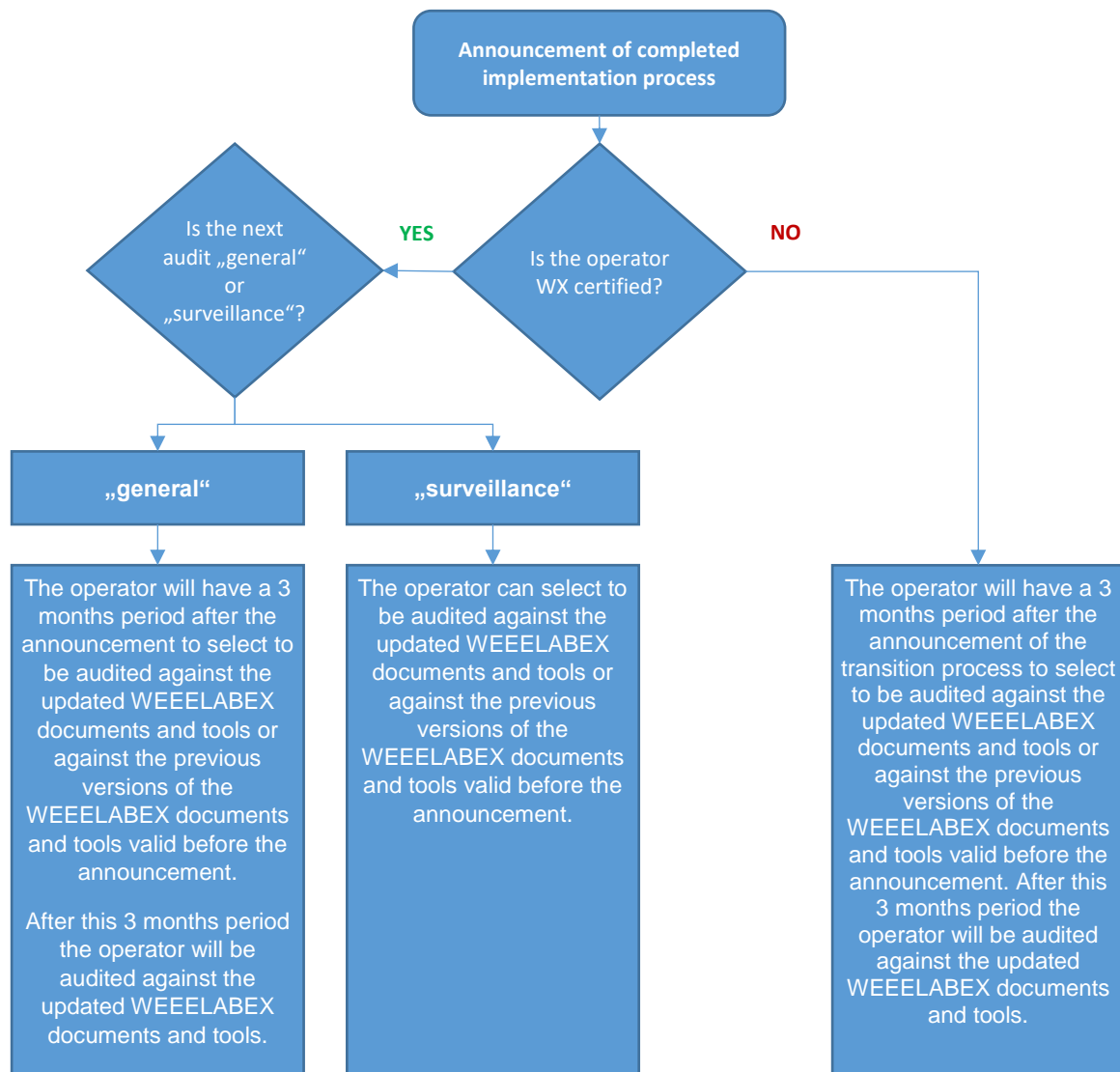
- If the first audit to be conducted after the announcement of the completed implementation process is the **general audit (start of a new audit cycle)**, the operator will have a 3 months period after the announcement to select to be audited against the updated WEEELABEX documents and tools or against the previous versions of the WEEELABEX documents and tools valid before the announcement. This decision must be communicated by the operator to the appointed Lead Auditor and to the WEEELABEX organisation by the Declaration of Intent, one month prior to the scheduled audit date at the latest. After this 3 months period the operator will be audited against the updated WEEELABEX documents and tools.
- If the first audit to be conducted after the announcement of the completed implementation process is the **surveillance audit**, the operator can select to be audited against the updated WEEELABEX documents and tools or against the previous versions of the WEEELABEX documents and tools valid before the announcement. This decision must be communicated by the operator to the appointed Lead Auditor and to the WEEELABEX organisation one month prior to the scheduled audit date at the latest.

3.5.2 Procedure for candidate WEEELABEX operators

The procedure for candidate WEEELABEX operators (not certified yet) is as follows:

- The operator will have a 3 months period after the announcement of the completed implementation process to select to be audited against the updated WEEELABEX documents and tools or against the previous versions of the WEEELABEX documents and tools valid before the announcement. This decision must be communicated by the operator to the appointed Lead Auditor and to the WEEELABEX organisation by the Declaration of Intent, one month prior to the scheduled audit date at the latest. After this 3 months period the operator will be audited against the updated WEEELABEX documents and tools.

3.5.3 Flowchart describing the implementation process for WEEELABEX operators



Annex A: List of EN standards that are subject of the implementation process from WEEELABEX normative document on treatment to the equivalent EN standards within the WEEELABEX Conformity Verification process

50574-1. C&F requirements (to become 50625-2-3)

50574-2. TS on C&F (to become: 50625-3-4)

50625-1. General treatment requirements

50625-2-1. Lamps requirements

50625-2-2. Displays requirements

50625-2-3. Cooling and freezing requirements

50625-2-4. Photovoltaic panels requirements

50625-3-1. General Technical Specification

50625-3-2. Lamps Technical Specification

50625-3-3. Displays Technical Specification

50625-3-4. C&F Technical Specification

50625-3-5. PV panels Technical Specification

50625-4. Collection and Logistics requirements

50625-5. End processing fractions requirements

50614 Re-use requirements